

**WOODCLIFF LAKE BOARD OF EDUCATION**  
**BUDGET HEARING/REGULAR PUBLIC BUSINESS MEETING**  
May 7, 2020  
8 PM

**VIA GOOGLE MEET**

**CALL TO ORDER**

**OPENING STATEMENT OF PUBLIC MEETING BY BOARD PRESIDENT**

**SALUTE TO FLAG**

**ROLL CALL**

**PUBLIC RESPONSE TO RESOLUTIONS**

An opportunity for members of the public to comment or offer questions on the resolutions before the Board.

**NEW BUSINESS – RESOLUTIONS IN PREPARATION FOR SCHOOL YEAR 2020-2021**

The Board annually reorganizes in order to renew business relationships for professional services and other appropriate appointments. Many of the items listed are boilerplate matters needed for us to continue doing business. Making a statement for each item is time consuming and unnecessary. Please look at the attached resolutions for this meeting to get an explanation of the services and costs in order to prepare you to vote.

1. The Board approved the Ridgewood News, Herald News and Bergen Record as the Official Newspapers.
2. The Board adopted the Bylaws and Policies.
3. The Board authorized the signatures of the payrolls.
4. The Board adopted the Curriculum Guides.
5. The Board appointed the Board Attorneys.
6. The Board appointed the Bond Counsel Attorneys.
7. The Board appointed the Architect of Record.
8. The Board appointed the Auditors.

9. The Board appointed the School Physician.
10. The Board appointed the Treasurer of School Monies.
11. The Board approved the New Jersey Open Public Records Act.
12. The Board established the Petty Cash Fund.
13. The Board approved the authorized the Transfer of Funds.
14. The Board approved the Tax Requisitions.
15. The Board appointed the Business Administrator as the Purchasing Agent.
16. The Board appointed Strauss Esmay Associates.
17. The Board appointed Educational Data Services.
18. The Board appointed Computer Solutions, Inc.
19. The Board appointed Karl and Associates.
20. The Board approved the bus companies for Student Activities transportation.
21. The Board appointed a Pest Control Manager.
22. The Board approved Travel and Related Expenses for Board of Education Conference.
23. The Board approved Travel and Related Expenses for District Employees.
24. The Board authorized the Payment of Checks, Drafts and Orders.
25. The Board approved the Chart of Accounts for Accounting Purposes.
26. The Board approved the authorization of Payroll Deductions.
27. The Board approved New Jersey State Health Benefits.
28. The Board approved Stronge & Associates Educational Consulting, LLC Evaluation Program.
29. **Transportation Service Agreement:** The Board approved an agreement with the Region 1/Mahwah Board of Education for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2020-2021 school year.

## **NEW BUSINESS**

30. **Virtual Learning Program:** The Board approved the District's Virtual Learning Program which was submitted to the Department of Education on in order to fulfill the 180 school day requirement.
31. **2020-2021 School Year Budget:** The Board adopted the budget for the 2020-2021 school year.
32. **Continuing Disclosure Agent:** The Board appointed Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Woodcliff Lake School District.
33. **Shared Services Agreement:** The Board approved a shared services agreement (site technician services - technology support level 1 services) with Bergen county Technical Schools.
34. **Policy:** The Board approved the first reading of policies and regulations as recommended by the Superintendent of Schools and the Policy Committee.
35. **Dental Insurance:** The Board approved the proposal from Delta Dental Plan of New Jersey to provide dental benefits for school district employees for the period starting July 1, 2020 through June 20, 2022.

## **PERSONNEL**

36. **Tab A:** The Board approved the reappointment of tenured teachers recommended for continued employment for the 2020-2021 school year.
37. **Tab B:** The Board approved the reappointment of non-tenured teachers recommended for continued employment for the 2020-2021 school year.
38. **Appointment of Administrators:** The Board approved the re-appointed of administrators recommended for continued employment for the 2020-2021 school year.
39. **Board Secretary:** The Board appointed Matthew Lynaugh as the Board Secretary for the Woodcliff Lake School District for the 2020-2021 school year.
40. **Appointment of Board Office Confidential Employees:** The Board re-appointed the Board Office Administrative Staff recommended for continued employment for the 2020-2021 school year.
41. **Appointment of Buildings and Grounds Supervisor:** The Board approved the re-appoint of the Buildings and Grounds Supervisor for the 2020-2021 school year.

42. **Affirmative Action Officer:** The Board approved the appointment of the District's Affirmative Action Officer until June 30, 2021.
43. **Summer Work:** The Board approved Employee ID No. 2098 to work 5 days during the summer of 2020 at her daily rate of pay.
44. **Summer Work:** The Board approved Employee ID No. 1148 to work 5 days during the summer of 2020 at her daily rate of pay.
45. **Summer Work:** The Board approved Employee ID No. 0283 to work during the summer of 2020.
46. **Maternity Leave:** The Board approved medical/maternity and disability leave for Employee ID No. 2147 for the 2020-2021 school year.
47. **Movement on the Guide:** The Board approved the placement of Employee ID No. 2251 on the higher salary guide.

#### **BUSINESS/FINANCIALS**

48. **Pay All Bills:** The Board authorized the School Business Administrator to pay bills, adjust purchase orders and cancel balances outstanding on June 30, 2020 in order to complete business for the 2019-2020 school year.
49. **Funds Transfer:** The Board approved the withdrawal of from the maintenance reserve account to the general fund for required repairs and projects.
50. **Funds Transfer:** The Board approved a transfer to the Facilities Acquisition account and Construction Services from Personnel Services/Employee Benefit.
51. **Purchase Orders:** The Board approved the list of purchase orders for the month of March to be applied against the 2019/2020 budget.
52. **Expenditure/Transfer Reports:** The Board collectively certified the expenditures of the district for the month of March 2020 to be within the guidelines and to approve the Transfer Report for the month of 2020.

53. **Board Secretary/Treasurer's Monthly Reports:** The Board approved the Board Secretary and School Treasurer's Monthly Report for the month of March 2020.
54. **Budget Transfers:** The Board approved budget transfers within the 2019/2020 budget.
55. **Approval of Minutes:** The Board approved the Meeting Minutes of the Regular Public Meeting of April 16, 2020.
56. **Executive Session:** The Board approved to adjourn to executive session for the discussion a legal matter.

#### **ADDENDUM**

57. **Revised School Calendar:** The Board approved the revision to the 2019-2020 school calendar.

#### **ADJOURNMENT**